



2600 Bull Street
Columbia, SC 29201-1708

Last Update: February 27, 2007

Procedures for Licensing Ambulatory Surgical Facilities

The purpose of this memorandum is to outline the steps you must follow to secure a license to establish, maintain, and operate an ambulatory surgical facility in the State of South Carolina. We anticipate that when you follow the procedures and requirements described in the attached documents, the licensing process should be easier. **Please note that a Certificate of Need for establishment of an ambulatory surgical facility is necessary prior to licensure.**

Should you have any questions or require additional information or assistance, please contact us by mail or by telephone at 803-545-4200 for Certificate of Need information, 803-545-4370 for construction information, and/or 803-545-4370 for licensure information.

GM:gm

Enclosures: (Also located on Website at <http://www.scdhec.gov/health/licen/memo10p.htm>)

1. Sequence of Events Leading to Licensure
2. Outpatient Licensing Application
3. Regulation 61-91